Ami American Meetings, Inc.
A Global Meeting Services Organization

Top 10 Tools
FOR SEAMLESS TRANSCRIPTION, AND ENHANCED PRODUCTIVITY IN MEETINGS

Gone are the days of never-ending note taking, thanks to artificial intelligence.

The latest wave of AI tools automatically listen to the meeting and transcribe the dialogue. Once the meeting is over, these tools can then summarize the session, making it easy for those who couldn't attend or key stakeholders to find out what was discussed. It also significantly reduces time spent on admin, freeing your event specialists to focus on more important tasks.

10 OF OUR FAVORITE MEETING MINUTES TOOLS FOR 2024

1 AIRGRAM
Works across Microsoft Teams, Google Meet, and Zoom meetings via a simple browser extension to record, transcribe, and share meeting notes.

2 FIREFLIES.AI
The ability to do everything from generating a quote to writing a blog post to crafting a report from your meeting notes.

3 FELLOW
Makes it easy to manage the entire meeting experience, from building a meeting agenda to generating minutes to gathering feedback.

4 KRISP
Uses AI to improve voice clarity, giving you clearer, crisper meetings, along with free, unlimited meeting transcriptions.

5 AVOMA
Avoma does it all, from agenda templates to collaborative note-taking to AI-generated notes and topics, saving you time and effort.

6 TL;DV
Works with Zoom and Google Meet to record and transcribe your meetings. There is a free version or a pro version with more features.

7 EQUAL TIME
Driving inclusion by showing who participates most in meetings so stakeholders know which voices are underrepresented.

8 REWATCH
A collaborative video workspace which centralizes all meeting videos, notes, and discussions in one place as well as enabling easy video content creation.

9 NYOTA
Eliminates tedious admin work associated with online meetings by intelligently managing notes, planning, insights, and the overall agenda.

10 FATHOM
Record, transcribe, highlight, and summarize your meetings, along with automatically syncing notes to your CRM.